

**Student Extern
(12 weeks position)
EXTERNAL RELATIONS OFFICE**

Date of Issue:	29 January 2025
Deadline for applications:	None – Rolling Applications
Entry on duty:	As arranged
Rate of pay:	Unpaid – extern to receive academic credit only
Contract information:	<p>This is an unpaid position for an externship open to students who are interested in a work experience within a multilateral and maritime context. There shall be no expectation of contract change or renewal at the end of this assignment</p> <p>In order to apply for this position, the university in which the student is enrolled must have a pre-existing mandatory or elective option for practical experience as part of its degree requirements. The extern is personally responsible for obtaining the necessary visa. No living or travel expenses will be paid by the Organization.</p>
Purpose of the Post:	<p>The overall objective of this assignment is to support the work of the External Relations Office. Assignments may include (i) research focused assignments on the establishment of Permanent Missions to the Organization both in the UK and abroad and the use of nomenclatures; (ii) participation in intergovernmental meetings of the Organization and supporting the team with the drafting of documentation for these meetings and accreditation related tasks; (iii) supporting the team with the drafting of communications and other tasks related to the awards and recognitions established by the Organization and their related ceremonies; and (iv) other assignments, as may be requested.</p> <p>The externship will also involve working in a multicultural environment.</p>
Required competencies:	<ul style="list-style-type: none">a) Thoroughness and excellent attention to detail in all responsibilities, ensuring consistency in delivery and implementation;b) Skills in research, analysis and drafting, demonstrated ability to work independently; andc) Effective working relationships with internal and external stakeholders, at all levels.
Specific academic and professional experience:	<p>Students of law, international relations, diplomacy. Experience in/knowledge of the framework of the United Nations system or an international organization would be an advantage.</p>
Language Skills:	<p>Complete proficiency in English. Ability to draft clearly and concisely is essential. Knowledge of other official languages of the UN system, particularly French and/or Spanish, will be an asset.</p>
Other Skills:	<p>Knowledge or demonstrable interest in public international law would be an advantage.</p>



How to apply.

Applications must be accompanied by a cover letter stating the reasons for applying and relevant experience to the post and must be accompanied by a complete Extern Conditions and Requirements form (also available from our website www.imo.org) and should be sent to the following email address: ero@imo.org. Only applications submitted via email will be accepted. Please do **not** send applications via multiple routes.

Your application will be acknowledged **only** in the case that you are short-listed for an interview.